



RISK BENEFIT ASSESSMENT

Activity:	Evening Entertainments, including; Letter Hunt, Egg Protector, French Quiz & Catwalk, Talent Show & Disco, Chateau Olympics, Capture the Flag	Date:	March 2018
Assessors:	Pete Harrison & Ben Wire	Review date:	March 2019

Benefits: Participants get the chance to unwind, have fun, and cooperate with each other.

Risks: See below.

Ratios: There will be a recommended ratio of 1:15 ratio (adult: participants) for the overall activity. Teacher/Group leader presence requested during evening activities. A ratio of 1:16 can be used with prior agreement from the visiting party leader (or Residential Compliance Coordinator for NCS) and Chateau Beaumont Ltd.

Accessibility: All our instructors will ensure that medical notes for their group are checked and understood prior to the activity. All our instructors are aware of various inclusive strategies and will endeavour to meet the needs of all of our guests.

Hazard	Who is at risk	PRECAUTIONS in place to reduce the risk of injury
Slips, trips and falls. Abrasions and bruises, sprains/strains	Participants, instructor	Session to be run by qualified instructor. Good instructor control. Access to qualified first aider and first aid kit. Regular monitoring by senior staff. Strict adherence to company activity guidelines. Regular monitoring by senior staff.
Getting lost/separated from the group	Participants	Session to be run by qualified instructor. Good instructor control. Strict adherence to company activity guidelines. Participants briefed to stay in their groups. Instructors check numbers in the group on each return.
Disco – Noise	Participants, instructor	Noise levels to be monitored by supervisor on evening events and adjusted if believed to be too loud. Break out rooms to be provided to allow participants and instructors to move away from the noise.
Disco - Flashing lights	Participants, instructor	Medicals checked for epilepsy, lights not used if any visitor is prone to epilepsy or fits.
Talent Show/Catwalk – guest falling from stage/tripping on stair	Participants, instructor	Guests on stage only in small groups, good monitoring by activity staff, teachers' presence requested to assist. Guests warned beforehand to leave stage via stairs, not to jump off, and to be careful when walking up stairs.
Egg protector – participant being hit with dropped egg package	Participants, instructor	Session to be run by qualified instructor. Good instructor control. Strict adherence to company activity guidelines. Participants are supervised at all times and kept to safety area while the egg protectors are being tested.
Instructor falling from window	Instructor	Only drop eggs from 1 window where instructor can remain inside at all times.

Sign:  Date: 26/3/18 Sign:  Date: 26/3/18